

**19<sup>th</sup> Annual  
Cass Lake Area Chamber of Commerce  
SummerFest  
Art/Craft Vendor Contract**

**Registration must be received by July 5<sup>th</sup>, 2019 and payment must be received in our office by 10:00am July 12, 2018. Electricity is NOT available to our Art/Craft Vendors. Space is limited so early registration is encouraged.**

Complete the registration form (keep a duplicate for your records) and return it along with required forms to:

**Cass Lake Area Chamber of Commerce  
PO Box 548  
Cass Lake, MN 56633**

**Craft Vendor Fees:** 10 X10 Booth Space \$20 x \_\_\_\_\_ spaces= \$ \_\_\_\_\_  
Electricity (\_\_\_\_ 110V) \$25 \*NOT AVAILABLE\*  
8' Table or Clothing Round rental \$5 each x \_\_\_\_\_ = \$ \_\_\_\_\_

**Full Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone :**(\_\_\_\_) \_\_\_\_\_ **Cell :**(\_\_\_\_) \_\_\_\_\_

**Email:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Type of items sold** - Manufactured re-sale items are allowed:

\_\_\_\_\_  
\_\_\_\_\_

**ACCEPTANCE:** This contract is subject to the Terms and Conditions listed on the previous pages.

**SIGNATURE:**

\_\_\_\_\_  
*By signing this application form, the vendor agrees to the Vendor Application Terms and Conditions and holds harmless the Cass Lake Area Chamber of Commerce, City of Cass Lake, and its affiliates from any physical or financial injury or damages incurred by the vendor. The Cass Lake Area Chamber of Commerce assumes no liability or costs for weather related events, accidents/injury incurred in transit or on site. Please mail your application and check or money order to: Cass Lake Area Chamber of Commerce, PO Box 548, Cass Lake, MN 56633*

**19<sup>th</sup> Annual  
Cass Lake Area Chamber of Commerce  
SummerFest (Great Ribs and More!)  
July 12-13, 2019**

**Art/Craft Vendor Terms and Conditions**

This contract properly executed by the applicant (vendor) shall upon written acceptance by Cass Lake Area Chamber of Commerce constitute a valid and binding contract. Cass Lake Area Chamber of Commerce reserves the right to render all interpretations and establish further regulations as may be deemed necessary. The vendor agrees to be bound by each and every one of the terms and conditions.

**Location:** SummerFest location is at the MNDOT Wayside Rest Area on Hwy 2 East, Cass Lake, Minnesota.

**Hours of Operation:**

<b>Set Up:</b>	Friday, July 12, 2019	between 8am and 11am
<b>Event Hours:</b>	Friday, July 12, 2019	11:00 a.m. to 9:00 p.m.
	Saturday, July 13, 2019	11:00 a.m. to 4:00 p.m.

Vendors shall operate and maintain their booth during posted festival hours on Friday and Saturday. No vendor may begin teardown before 4:00 p.m. on Saturday, July 13, 2019. All vendors must complete teardown by 12:00 p.m. on Sunday, July 14, 2019.

**Eligibility & Collection of Payment:** The show is open to all people interested in selling their Art/crafts or other merchandise in accordance with any state and local laws or regulations. The Vendor Fee for the 2 days is \$20. Application and payment is due by Friday, July 5th, 2019.

**Use of Space:** The Cass Lake Area Chamber of Commerce reserves the right to decline, prohibit, or expel a vendor which, in its judgment, is out of keeping with the character of the business. This reservation being all-inclusive as to safety, method of operation, materials in use, clothing, items, printed matter, product, conduct, sound level, etc. No vendor shall assign or sublet any part of their assigned space without the written consent of the Cass Lake Area Chamber of Commerce. Any space not occupied by the time agreed to for completion of installation of displays may be reassigned at the discretion of the Cass Lake Area Chamber of Commerce. All payments will be forfeited unless the Cass Lake Area Chamber of Commerce has approved special arrangements or exceptions.

All pertinent laws, codes, and regulations shall bind vendors. Vendor is responsible for supplying his vending stall (trailer, cart, booth, etc.) and all supplies. Vendor is responsible for all labor for his booth location(s). Vendor is responsible for maintenance, removal of trash to designated bins, and final clean up of booth site. Failure to do so

may result in a forfeiture of space for future events and a \$50.00 clean up fee. The Chamber will provide dumpsters for the disposal of festival trash and debris.

**Cancellation/Refund Policy:** No refunds for deposit will be given.

**Sales Tax:** Vendor shall be responsible for all sales or other taxes, fees, and assessments required by any applicable federal, state, or local law in connection with the Vendor's participation in the festival. All vendors must comply with Minnesota statutes.

**Insurance & Liability:** Vendor agrees to defend, indemnify, and hold harmless the Cass Lake Area Chamber of Commerce, City of Cass Lake, all workers, organizers, sponsors and affiliates from any and all claims, demands, grievances and causes of action of any kind whatsoever and including, but without limitation of the foregoing, for all liability for damages of every kind, nature or description, including personal injury, theft, loss or damage incurred by the vendor either during the festival hours or at any time while on festival designated property. Valuables should be put away for safe keeping each night. The Cass Lake Area Chamber of Commerce assumes no liability or costs for weather related events or accidents/injury incurred in transit or on site. Participation in the festival is at the vendor's own risk. This is an all-weather event. In the event of bad weather there will be no refunds and all contractual amounts will still be due.

**Booths:** Spaces will be assigned at the discretion of the festival committee. Vendors may request a particular space and all consideration will be given to the request but we do not guarantee you will receive it. Only one vendor per booth is permitted unless prior approval has been received in writing from the Chamber. Vendors are responsible to provide their own tables, chairs, signs, and displays. The Chamber will provide a general seating area. No tape, tacks or other materials may be used to tack signs to walls, trees, lampposts, or other public or private property. Prices and products may be posted in a legible manner. Booths must be properly manned at all times. Vendors must not allow their booths to spread outside of the allotted area.

**Electrical:** Vendors requiring electrical service will be accommodated on a first come, first provided basis. We are limited in the number of available outlets. THERE IS NO ELECTRICAL AVAILABLE THIS YEAR. PLEASE BRING YOUR OWN GENERATOR IF NEEDED!

**Layout & Parking:** We reserve the right to assign booth spaces according to a master plan. Vendors are not permitted to relocate their booths or sell outside of their assigned area. All vendors are required to park cars, trucks, and trailers not serving as a stall/booth in the vendor parking area. Parking information will be provided on set-up days of the event.

**Questions & Comments:** Any questions or comments should be directed to: Cass Lake Area Chamber of Commerce, P.O. Box 548, Cass Lake, MN 56633, or you can email us at [info.casslake@gmail.com](mailto:info.casslake@gmail.com), or call 218-214-1359.

Thank you!